

The Competition and Consumer Protection Commission (CCPC).

Candidate Information Booklet

Job Title: Data Regulation Manager

Grade: Higher Executive Officer (HEO)

Closing date: 3.00pm, Wednesday, 08 October 2025



General Information:

Job Title: Data Regulation Manage

Grade: Higher Executive Officer (HEO)

Starting Salary: *€58,847

 * Point of entry on this salary scale may differ from the minimum point of the scale if the

successful candidate is a current public or civil servant.

Employing Authority: Competition and Consumer Protection Commission (CCPC)

Office Location: Bloom House, Railway Street, Dublin 1, D01 C576

Working Hours: 35 hours per week

Hybrid / Agile / Remote

Working:

You will be required to attend the office at least 40% of your time and can avail of remote working up to 60% of your time, this is subject to

business requirements.

The CCPC generally operates on a fully remote basis during the month of August and fully remote over the Christmas period. This arrangement

is subject to business requirements.

Closing Date: 3.00pm, Wednesday, 08 October 2025

Annual Leave: 29 days per annum

Tenure: Wholetime, Permanent

The Competition and Consumer Protection Commission (CCPC):

The Competition and Consumer Protection Commission ("CCPC") is the statutory body responsible for enforcing competition and consumer protection law in Ireland. The CCPC's broad mandate, covering all sectors of the economy, gives it a vital role in ensuring that markets work better for consumers.

We are governed by an Executive Chairperson and three Commission Members ("the Commission"). The Commission is responsible for the strategic and operational management of the organisation to deliver on our mission and meet our regulatory objectives.

Each Division of the CCPC is overseen by a Member of the Commission, led by a Divisional Director and managed by a senior management team from within the Division. We are staffed with people from a wide range of technical backgrounds, including economists, lawyers, digital forensic specialists, investigators, communications professionals and more.

You can read our <u>strategy statement</u> which outlines the vision, mission, values and goals of the CCPC. Further information on the work of the CCPC to be found at www.ccpc.ie.

Equal Opportunities

The CCPC is an equal opportunities employer. We are committed to championing an inclusive and diverse workforce that reflects modern Ireland and the people we serve. We strive to create a culture where everyone has equal access to opportunity and feels comfortable and confident to be themselves at work. Reasonable Accommodations will be provided, if required, during this process. To discuss and request reasonable accommodations in confidence please contact ccpccareers@cpl.ie

Division Overview

The Digital & Data Regulation Division (DDR Division) is a recently established division responsible for advancing the CCPC's important and expanding role in regulating digital and data markets. The DDR Division contributes to creating a trusted digital & data economy that is fair, proportionate and promotes transparency in online marketplaces.

There are currently two units in the DDR Division which deliver the CCPC's statutory functions under our digital mandate:

- 1) The Data Regulation Unit is responsible for regulating entities under the EU Data Governance Act (the DGA) as the competent authority. The DGA is a recent EU Regulation that sets up a model for regulation of trusted data intermediaries and data altruism organisations. The CCPC's role is to regulate Irish entities that are subject to the DGA and to ensure that data sharing happens in a trusted and fair manner. The Data Regulation unit is preparing for the CPCC's upcoming role under the Data Act. For more information on data regulation see here.
- 2) The Digital Markets and Platforms Unit is responsible for regulating the transparency and fairness in online marketplaces and platforms. It fulfils this role through its responsibilities under the Digital Services Act Regulation (EU) 2022/2065 (the DSA) as the competent authority with responsibility for Articles 30 to 32 of the DSA. For more information on the DSA see here. It also has responsibility under the Platform to Business Regulations (P2B). For more information on P2B see here..

Each unit has its own specific area of expertise, competence and responsibility, while also contributing to the work of DDR through a collaborative approach. The DDR Division engages with industry, including large multinationals and cooperates with other authorities operating at national, EU and international levels.

This is an exciting time to join a growing, future-focused team in the CCPC. There will be opportunities to shape our new responsibilities and the work of the CCPC as our remit expands.

The Role:

The CCPC is seeking to recruit a Data Regulation Manager for our Data Regulation unit, at Higher Executive Officer Grade (HEO). As Data Regulation Manager you will work in a five-person unit, reporting to the Head of Data Regulation, at Assistant Principal (AP) Grade.

The unit is preparing for the CCPC's upcoming role under the Data Act. This is a new area of law, and the CCPC's functions will need to be established to ensure we are ready to take on our new role, once Irish legislation implementing the EU law is in place.

The Data Regulation Manager will work flexibly within the team to create the framework needed for our Data Act work while supporting the existing team's work under the DGA, as both pieces of legislation are closely linked. You will have the opportunity to represent the CCPC at national and international fora and conferences.

The unit's role as competent authority under the DGA also involves:

- a) Registration and notification of Irish-based data sharing entities that are subject to the DGA
- b) Supervision and monitoring processes under the DGA
- c) Any necessary enforcement under the DGA
- d) Engaging with key stakeholders, such as industry, fellow regulators, law firms and other authorities at national, EU and international levels.

We anticipate that the Data Regulation Manager will contribute to the unit's DGA work, and work collaboratively with the unit's other Data Regulation Manager on matters of data regulation. The Data Regulation Manager will also support the broader work of the division and collaborate across the organisation on cross-divisional projects as they arise.

The Successful Candidate:

We would like to hear from people with a diverse range of backgrounds and skills. This might be experience working in the digital sector or data sharing, or expertise in compliance, policy, regulatory, project management, legal or operational areas.

The successful candidate will play a critical role in implementing these new laws and ensuring that both they and the DDR division are equipped to tackle complex problems and deliver effective enforcement outcomes in a dynamic environment.

The successful candidate will be self-driven and adaptable to changing circumstances. They will be enthusiastic about problem-solving and committed to serving the public interest. They will also be a team player, with good communication skills and a proven track record of delivering high quality results.

In addition to the immediate appointment from this competition, an order of merit may be established. This may be used to fill any future vacancies at the same level within this or other divisions of the CCPC where roles have similar responsibilities and/or similar skills are required.

Key Responsibilities:

- Develop and implement the policies and procedures for the CCPC's competent authority role and data coordinator role under the Data Act.
- When legislation is in place for the Data Act:
 - Process complaints
 - Undertake early resolution measures
 - Conduct proactive monitoring
 - o Conduct investigations and
 - o Take necessary enforcement actions.
- Develop an expert knowledge of the Data Act and the DGA, and a working understanding of the P2B Regulation and the DSA.
- Conduct and manage compliance activities through trader engagement and voluntary resolution.
- Engage regularly with stakeholders, particularly to educate them on new rights and responsibilities set out in the DGA and Data Act.
- Attend and actively participate in national and international working groups relating to data regulation, such as the European Data Innovation Board.
- Assist in the monitoring and supervision of registered entities to ensure compliance with the DGA.
- Respond to queries from external stakeholders and other government departments.
- Monitor developments at a European level that may impact the role and responsibilities of the unit.
- Act as an Authorised Officer of the CCPC supporting CCPC enforcement activities across the organisation.
- Promote the Mission, Vision and Values of the organisation though self-management and team management.

Carry out such other functions as may be required from time to time both nationally and internationally, to fulfil the business objectives of the CCPC.

Essential:

• Third level degree and/or professional qualification in law, economics, business, regulation, compliance, or similar related discipline and at least 2 years' relevant professional experience;

OR

- Alternatively, at least 4 years of equivalent professional experience, for example in a regulatory, civil enforcement or investigation environment.
- Strong planning/project management skills.
- Proven ability to deliver results in a challenging environment.
- Strong written and verbal communication skills, including the ability to understand and deliver clear, focused reports, with the ability to propose actionable recommendations.
- Ability to build and manage effective working relationships with internal and external stakeholders.
- Demonstrated people experience or team leadership experience.

Desirable:

- Relevant experience and/or knowledge of digital or data markets.
- Experience working across agencies and/or in an international environment/network.
- Relevant experience in the implementation and/or knowledge of Irish and/or European legislation and policies, preferably those concerning digital, data, telecoms, or consumer protection legislation.

Application Process:

To apply for this role using the link on the CCPC <u>careers page</u>, please submit an up-to-date CV and cover letter. The CV should be no longer than two pages and the cover letter must address the two points below, in no more than 800 words total.

Your cover letter should specifically highlight:

- a) your relevant experience and suitability for the role, with reference to demonstrated examples.
- b) Your motivation for applying for this role.

Applicants should note that canvassing will result in your exclusion from the process.

Shortlisting:

Shortlisting of candidates will be based on the information provided in their application. In order to satisfy the shortlisting panel, you need to clearly highlight within your application how your skills and experience meet the essential criteria. If this is not clearly displayed, it may prevent your application progressing to the shortlisting stage.

Interview Process:

There will be one interview for this role that is likely to take place in late October. During the interview, the CCPC will conduct a competency style interviews based on the Higher Executive Officer <u>competencies</u> below:

- 1) Team Leadership
- 2) Judgement, Analysis and Decision Making
- 3) Management and Delivery of Results
- 4) Interpersonal and Communication Skills
- 5) Drive and Commitment
- 6) Specialist Knowledge, Expertise and Self Development

Full details of these competencies can be found on the CCPC careers page under FAQ.

To find out more about what it is like to work in the CCPC, FAQ's, terms and conditions and the benefits on offer, please visit our <u>CCPC careers page</u>