

CONSUMER PROTECTION ACT 2007 (GROCERY GOODS UNDERTAKINGS) REGULATIONS 2016

ANNUAL COMPLIANCE REPORT 1 January 2021–31 December 2021

VERSION: NOVEMBER 2021

Signature Page

The information provided in this Annual Compliance Report for the period 1 January 2021 to 31 December 2021 is a detailed and accurate account of		
Print Name:		
Signature :		
Title: Company Secretary / Director [delete as appropriate]		
Date:		

Section 1: Compliance

1(a) Overview of Compliance
In accordance with Regulation 18(3)(a), please provide below, a detailed and accurate account
of the Relevant Grocery Goods Undertaking's (RGGU) compliance with the requirements of the
Regulations.

1 (b) Details of breaches or alleged breaches				
In accordance with Regulation 18(3) (a), please provide details of any breach or alleged breach that has been identified by, or notified to, the RGGU. If information is being provided for more than one breach or alleged breach, the RGGU is required to report on each breach or alleged breach separately.				
(If no breach or alleged breach has taken place, please indicate <u>"not applicable"</u> for each section)				
Please provide details of the breach or alleged breach that has taken place during the reporting period, including details of suppliers involved, product / product category				
Was the breach/alleged breach identified by, or notified to the RGGU?				
What steps have been taken to rectify this breach/alleged breach, and any actions that have been taken to prevent a re-occurrence?				
Has this breach/alleged breach been resolved or is the issue still ongoing?				

Section 2: Designation and training of staff

2(a) Details of designated staff

Regulation 17 (1) states that the RGGU shall designate and train appropriate members of its staff to be responsible –

- a) for compliance with the Regulations
- b) for the dissemination of information in relation to the implementation of the Regulations to other staff in the RGGU.

In accordance with Regulation 18(3)(b), the annual compliance report shall include the name, position and contact details of the staff of the RGGU designated under Regulation 17.

Please provide details for each designated staff member.

Name	Position	Contact Details	Whether responsible for: a) Compliance with Regulations b) Dissemination of information c) Both

2 /h) Dataile of tweining muscided to decises			
2 (b) Details of training provided to designat	ed staff		
the training of staff undertaken in accordar	nnual compliance report shall include details of one with Regulation 17, including the number, rson or persons undertaking such training, the oth new and refresher training undertaken.		
Section 2(a) of this report lists all staff that have been designated to be responsible for compliance with the Regulations and for dissemination of information in relation to the implementation of the Regulations.			
Please include details of all relevant training many staff were trained in total, the position	provided to designated staff including how		
-	within the RGGU of the staff trained and the		
location of the staff trained.	within the RGGU of the staff trained and the		
-	(Please continue on a separate sheet, if necessary)		

Please provide the following details on the delivery of training.

Person or Person(s) providing the training		
Nature of the relevant training		
Frequency of both new and refresher training undertaken		

Section 3: Dissemination of Information

In accordance with Regulation 18(3)(d), the Annual Compliance Report shall include details of the dissemination in accordance with Regulation 17 of information on the implementation of these Regulations to staff of the RGGU, including the nature, format, frequency of the dissemination of such information.

(Note this section will provide details of any information that has been disseminated to staff <u>other</u> than the designated staff trained as included in Section 2).

Please provide the following details on the information disseminated.

Nature of the information disseminated		
Farmer of the information discouring to d		
Format of the information disseminated		
The frequency of the information disseminated		

Section 4: List of Suppliers

In accordance with Regulation 18(3)(e), the annual compliance report shall include a list of the names and addresses of <u>all</u> suppliers of grocery goods (both in Ireland and internationally) with whom the RGGU has (a) entered into, (b) renewed or (c) terminated contracts <u>within the period covered by the Report</u>. Please refer to guidance document for further details on completing this section.

Please provide the following supplier details and please specify exactly whether category (a), (b) or (c) applies to each supplier.

Name of Supplier	Address of Supplier	Status:
		a) Entered into contract
		b) Renewed contract
		c) Terminated contract

(Please continue on a separate sheet, if necessary. As an alternative to this table, the CCPC will accept an excel file containing details of the relevant suppliers submitted as an annex to this report).